

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH SPECIAL MEETING
Wednesday, December 11, 2024 3p.m.
Benzie Resource Center - Ingemar Johansson Conference Room
6051 Frankfort Hwy.
Benzonia, MI 49616**

Chairperson Gary Sauer called the meeting to order at 3:00 p.m.

Members Present:

Gary Sauer - Benzie County Board of Commissioners
Dr. Barbara Conley – Leelanau County Member at Large
Ty Wessell – Leelanau County Board of Commissioners
Art Jeannot – Benzie County Board of Commissioners

Members Excused: Gwenne Allgaier – Leelanau County Board of Commissioners
Dr. Mark Kuiper – Benzie County Member at Large

Members Absent: None

Staff Present: Dodie Putney – Director of Administrative Services
Eric Johnston – Director of Environmental Health
Dan Thorell – Health Officer

Staff Excused: None

Guest Present: Kendra Thompson, Architect

Pledge of Allegiance

Approval of the Agenda:

Motion By: Wessell to approve the agenda as presented.

Seconded By: Jeannot

Voice Vote: 4 yeas 0 nay 2 excused 0 absent **Motion carried**

Public Comment – None

Approval of Bid

Motion By: Conley moved to accept the construction bid from Eckler Building Solution for \$335,000 as well as additional expenses of \$240,000 for the Architect/Project Management, data cabling, furnishings and contingencies for a total project cost not to exceed \$575,000.

Seconded By: Jeannot

Roll Call Vote: Sauer- yea, Conley- yea, Jeannot – yea, Wessell – yea

4 yeas 0 nay 2 excused 0 absent Motion carried

Discussion: Thompson explained the process of how they decided on the lowest qualified bid. It was explained where employees would be working during the remodeling period and the plan to keep disruption to a minimum for the public. The Public Health Infrastructure Grant will be funding 76% (\$437,738) of the project. The remainder, \$137,262, will be financed by the fund balance.

Architectural Contract

Motion By: Conley moved to authorize the Health Officer to work with the Health Department attorney to review and develop an acceptable contract with the Architect/Project Manager. The Health Officer and Board chair will review and sign agreed upon contract.

Seconded By: Jeannot

Roll Call Vote: Conley- yea, Wessell- yea, Jeannot – yea, Sauer – yea

4 yeas 0 nay 2 excused 0 absent Motion carried

Thorell gave an update on the Statewide Sanitary Code going through the State Senate.

Public Comment – None

Board Comments – The BOH thanked Dr. Conley for her service.

Adjourn

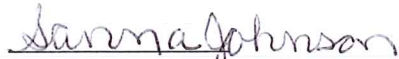
Motion By: Jeannot to adjourn the BOH meeting at 3:50 p.m.

Seconded By: Conley

Voice Vote: 4 yeas 0 nay 2 excused 0 absent Motion carried



Gary Sauer, Chair



Sanna Johnson, Recording Secretary